



Request to Allocate Annuity Savings Account

State Form 19368 (R11/3-04)

Approved by the State Board of Accounts 2004

Indiana State Teachers' Retirement Fund
 150 West Market Street, Suite 300
 Indianapolis, IN 46204-2809
 Telephone: (317) 232-3860 / (888) 286-3544
 Home Page: www.in.gov/trf

PRIVACY NOTICE

Your TRF number is required on this form. Without it our agency cannot process your request. To obtain your number, send us a written request including your social security number, date of birth, current address, and signature. We will mail you the information.

PLEASE USE BLACK INK ONLY.

Member Information		
TRF Number (required)	Name (First, MI, Last)	Date
Address <input type="checkbox"/> New Address		Home Phone Number
		Other Phone Number
City	State	ZIP Code

INSTRUCTIONS

1. Non-retired members may allocate annuity savings account monies among five approved Funds *only* by using this form. **For security purposes, we must receive an original form with an original signature. We cannot accept allocations submitted by facsimile. Members may only make a selection or re-allocation once per quarter.**
2. Members may request allocations to one or all of the Funds. **Allocations must be in 10% increments of the total balance.**
3. **Allocations must total 100%.**
4. This form must be signed in order to take effect. This form revokes and replaces all previously selected investment directions.
5. This form must be received by the cut-off date published on the back of this form.
6. **Please read the information posted on the back of this form.**
7. **Both new contributions and the former account balance will be allocated as prescribed on this form.** Any variation from the allocation method prescribed on this form cannot be processed.

TRF cannot change your asset allocations unless all of the terms and conditions contained herein are met. Accordingly, TRF is not responsible for missed investment opportunities because a properly completed "Request to Allocate Annuity Savings Account" form was not received by TRF. It is your obligation to verify that any changes you have requested are made to your account. This verification can be done by inspecting your quarterly statement following your allocation change submission to TRF. Participating in investment funds, other than the Guaranteed Fund, involves risk. If you allocate contributions to one or more of the alternative funds, you may earn or lose money depending on the performance of those funds.

Investment Option Election

Circle the percentage you want to allocate to each investment fund. THE PERCENTAGES MUST BE IN 10% INCREMENTS AND THE TOTAL OF ALL SELECTIONS MUST EQUAL 100% OR THIS FORM WILL BE RETURNED TO YOU.

Guaranteed Fund	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
S&P 500 Index Equity Fund	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Bond Fund	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
International Fund	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Small Cap Equity Fund	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%

Signature

I revoke any previous instrument and hereby direct the above investment, effective this date.

Signature	Date
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FOR OFFICE USE ONLY

Date Received	Processed By	Date Processed	Audited By	Date Audited
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